

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue
20440 Imperial Valley Drive
Houston, TX. 77073
281-951-3700 Phone
713-951-3715 Fax

The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, August 21, 2019 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:21 am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Lee SPILMAN, Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Joe LEGGETT, Arthur NAVARRO, Gregory KUENSTLER, Ramon ARANA, Andy PEREZ, Francisco CHARLES, Ryan LOCKWOOD, John ZAPIEN, Robert MATHEWS, Robert HOLLEY, Thomas HUSSEY, Joe GARCIA, Luis MENDEZ, Mathew LESTER with Aldine Fire & Rescue, Brad DILL with B & D Reality Advisors, Ricardo MARTINEZ with Martinez Architects and Adam TABAK district counsel with Coveler and Peeler.

4.TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Motion by Commissioner ROBINSON, seconded by GARCIA and approved with a vote 5 to 0 to approve the minutes of prior meetings.

5. TO RECEIVE THE TREASURE'S REPORT:

Office Manager CARRIER presented the treasure's report as of August 21, 2019:

Chase Checking Account Balance: \$82,790.73

Chase Savings Account- Real Estate: \$535,194.21

Chase Grant Account: \$156,265.14

Texas Class Account-Real Estate- \$7,198,661.44

Texas Class Account-Reserve: \$9,104,308.79

Wells Fargo Account-Station #11 Construction balance: \$67,971.75

Wells Fargo-Sales Tax Collections balance: \$250,000.00

Prosperity Account-Billing Funds balance: \$174,152.89

Total in all accounts of \$17,569,344.95

Tax Collections collected year to date: \$2,617,345.70

Motion by Commissioner GARCIA, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to accept the treasure's report for the month of August 2019.

6. TO PAY DISTRICT'S BILLS:

Motion by Commissioner SPILMAN, seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to pay Districts bills.

Commissioner LOYD opened item 15.

15. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

Ricardo MARTINEZ presented the board with presentation of Station 41.

Motion by Commissioner ROBINSON, seconded by GARCIA and approved with a vote 5 to 0 to authorize MARTINEZ the extension on the capacity letter for the utilities.

Motion by Commissioner ROBINSON, seconded by GARCIA and approved with a vote 5 to 0 to authorize Commissioner LOYD to sign agreements on the behalf of the District.

Commissioner GOMEZ left meeting at 11:50am

7. TO REVIEW, DISCUSS AND ACT ON THE PREPAYMENT OF THE LOAN FOR STATION 21:

No action, item tabled.

8. TO REVIEW AND DISCUSS APPRAISAL VALUES OF THE DISTRICT AND AUTHORIZE COUNSEL TO PREPARE AND PUBLISH EFFECTIVE TAX RATE NOTICE:

Counsel TABAK presented the board with appraisal options for 2019 tax rate.

No action.

9. TO REVIEW AND TAKE ACTION ON 2019 APPRAISAL VALUATIONS AND COMMENCEMENT OF ADOPTION OF 2019 TAX RATE, INCLUDING REVIEW 2019 EFFECTIVE TAX RATE CALCULATIONS, AND SCHEDULING ANY NECESSARY PUBLIC HEARINGS TO ADOPT DISTRICT 2019 TAX RATE:

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to authorize Counsel to prepare and publish effective Tax Rate Notice.

10. TO REVIEW THE PROPOSED DISTRICT 2020 BUDGET

Chief PARKER presented the board with a few changes to balance to the 2020 budget.

Counsel informed the board that 2020 budget needs to be approved before the tax rate.

No action, item tabled.

11. TO PROPOSE 2019 DISTRICT TAX RATE

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to apply option 1 to effective tax rate.

Commissioner GOMEZ arrived at 12:15pm

12. TO RECEIVE THE CHIEF'S REPORT, INCLUDING FIRE SUPPRESSION, RESCUE AND RELATED ACTIVITIES, AS WELL AS A REPORT ON ANY TRAINING RECEIVED BY THE DISTRICT'S PERSONNEL DURING THE PREVIOUS MONTH:

Report for the month of July 2019 presented by Chief PARKER; total responses: 215, total In-District on scene calls: 156, total numbers of apparatus responding: 231, mutual aid: 20, mutual aid received: 03, calls year to date: 1495, total training hours: 561

Chief PARKER discussed with the board on options on paying off Station 21. Chief PARKER recommended to wait on paying off Station 21 till next year. Chief PARKER mentioned that he is working with Emergency Reporting to work on how reports are created and filed on the system. Chief PARKER informed the board that Heavy Utility 21 is in service if needed, and Heavy Utility 11 needs to be branded and have forklift adjusted. Chief PARKER updated the board that the mutual aid contract with HFD has been in the hands of the Counsel as of August 21, 2019. Chief PARKER updated the board on the new construction of Station 11, permit is in the hands of FEMA as of August 21, 2019 and after it is approved it will then be sent back to Harris County.

Motion by Commissioner GOMEZ, seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve the chiefs report for the month of July 2019.

13. TO APPROVE ADDITIONAL TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF, FIREFIGHTERS, AND DISTRICT PERSONNEL:

No action, item tabled.

14. TO REVIEW AND APPROVE REQUESTED REVISIONS TO THE DISTRICT'S 2019 BUDGET:

No action, item tabled.

Commissioner LOYD opened item 16

16. TO REVIEW AND APPROVE REQUISITION REQUESTS SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER presented the following requisition:

1. Vendor: TBD
Item: 2 MDT Computers & Docking for 1101 and D-31
Amount: \$5,968.98
2. Vendor: TBD
Item: Replace Squad-21 (2020 Chevy Tahoe)
Amount: \$75,000.00
3. Vendor: Ponderosa Fire Department
Item: Big Blow (box fan)
Amount: \$4,000.00

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the listed requisitions amount not to exceed \$84,968.98.

17. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH SAFETY CODE §775.251:

Chief PARKER presented the board with the following items listed:

1. Old Ice Machine from Station 31- Salvage

Motion by Commissioner GARCIA, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the disposal of the listed salvage property.

18. EXECUTIVE SESSION, PURSUANT TO GOVERNMENT CODE § 551.071, TO DISCUSS DISTRICTS PERSONNEL MATTERS:

No action, item tabled.

19. REVIEW DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING, AND/OR TERMINATION OF DISTRICT EMPLOYEES INCLUDING MEDIC, COMMAND STAFF, AND ADMINISTRATIVE STAFF:

No action, item tabled.

20. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

No action, item tabled.

21. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE PROPOSED SALE OF THE DISTRICT'S PARCEL WITHIN INTERCONTINENTAL CROSSING:

No action, item tabled.

22. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 551.071 GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH THE DISTRICTS LEGAL COUNSEL ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER:

No action, item tabled.

23. TO RECEIVE A REPORT REGARDING SOCIAL MEDIA AND UPCOMING EVENTS FROM THE DEPARTMENTS PUBLIC RELATIONS REPRESENTATIVE:

Community Liaison SANTIAGO updated the board on upcoming Public Relations Events that will take place in the month of September 2019. SANTIAGO reminded the board that October 1st will be this year National Night Out.

Santiago, listed the following PR Events for the month of September 2019:

1. Imperial Garden-HOA Meeting
September 13, 2019
Location: Station 31- Training Room

Motion by Commissioner GOMEZ, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the presented report for the month of August 2019.

24. TO REVIEW AND APPROVE SUBMITTAL RECEIVED FROM THE DISTRICTS COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.038:

Motion made by Commissioner SPILMAN, seconded by Commissioner ROBINSON with a vote of 5 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of August 2019.

25. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR SUBSEQUENT DISTRICTS MEETINGS:

No action, item tabled.

26. ANNOUNCEMENTS:

Commissioner LOYD reminded everyone about Life Scan coming up the following week. Chief PARKER informed the board on a video the district is participating in including all neighboring departments.

27. ADJOURNMENT:

Commissioner GARCIA moved for adjournment; Seconded by Commissioner ROBINSON with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:52 pm.